

# **BROOKINGS COUNTY COMMISSION & BROOKINGS COUNTY BOARD OF EQUALIZATION MEETING**

## **TUESDAY, APRIL 19, 2016**

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 19, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

### **CALL TO ORDER**

Chairperson Krogman called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

The agenda for the April 19, 2016 Commission Meeting and Brookings County Board of Equalization was approved without objection.

### **CONSENT AGENDA**

Motion by Pierce, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the April 5, 2016 Commission Meeting and the minutes from the April 12, 2016 Brookings County Board of Equalization Meeting.

Travel Requests: Vicki Buseth, Kristen Witchey, & Bev Chapman to attend the Officials Spring Workshop on May 11<sup>th</sup>-12<sup>th</sup> in Pierre; Laura Littlecott to attend the HR Central Region Training Conference on June 5<sup>th</sup>-8<sup>th</sup> in St. Louis, MO; Robert Hill to attend the 2016 National Association of Counties Annual Conference on July 22<sup>nd</sup>-26<sup>th</sup> in Long Beach, CA.

Personnel Action Notices: routine step increase- Craig Chapman to \$19.77, effective April 1, 2016; new hire- Joyce Dragseth as a Temporary Election Worker at \$11.00, effective April 19, 2016; new hire- Paulette Heesch as a Temporary Election Worker at \$11.00, effective April 19, 2016; new hire- Judith DeZeeuw as a Temporary Election Worker at \$11.00, effective April 19, 2016; new hire- Martha Brettschneider as a Temporary Election Worker at \$11.00, effective April 19, 2016; routine step increase- Michelle Delaney to \$18.39, effective May 1, 2016; voluntary resignation- Brooke Goodale, effective April 1, 2016; new hire- Abigail Baatz as a Temporary Legal Intern at \$11.00, effective May 23, 2016.

Human Services Report: case #16-039 for Brookings Municipal Utilities was denied; case #16-049 for Avera McKennan was denied; case #16-051 for rent was approved; case #16-052 for Brookings Municipal Utilities was approved; case #16-054 for Brookings Municipal Utilities was approved; case #16-055 for Brookings Municipal Utilities was approved; case #16-042 for rent was approved; case #16-056 for Brookings Municipal Utilities was denied; case #16-057 for Brookings

Municipal Utilities was approved; case #16-058 for Brookings Municipal Utilities was approved; case #16-059 for Brookings Municipal Utilities was approved; case #16-060 for Brookings Municipal Utilities was approved; case #16-070 for Brookings Municipal Utilities was approved; case #16-071 for Brookings Municipal Utilities was approved; case #16-072 for Brookings Municipal Utilities was approved.

## **ROUTINE BUSINESS**

### *Approval of Claims*

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

A&B Business Inc, Maintenance Contract, \$50.30, Maintenance Contract, \$50.40, Copier Contract, \$416.57, Copier Maintenance Contract, \$54.84, Copier Maintenance Contract, \$87.57, Copier Maintenance Contract, \$90.05; Adair Asset Management LLC, Tax Certificate, \$2,839.22; AgFirst Farmers COOP, LP, Dust Masks, \$72.78; Anderson Oil, Diesel for White Shop, \$835.45; Anderson, Jeffrey G, Per Diem, Mileage, \$196.48; Aragon, Martha A, Translation Services, \$50.00; Auto Body Specialists, Paint, \$123.65; Avera Education & Staffing, Med Training Video, \$125.00; Avera Medical Group, Inmate Medical, \$1,084.26; Avera Queen of Peace, Drug Tests, \$56.90; Banner Associates, Engineering Services, \$17,168.56; Bierschbach Equipment, Road Fabric, \$2,920.00; Boyer Trucks, Head Light Kit 0595, \$57.09; Bozied Oil Co Inc, Car Washes, \$171.00; Brookings Auto Mall Inc, RSVP Gas Tank Check, \$112.19; Brookings City Utilities, Utilities, \$968.11, Utilities, \$2,095.58, Local Phone, \$443.26, Utilities, \$1,978.59, Phone Service, \$1,150.44, Phone/Internet Service, \$55.85, Truck Shed Water, \$95.80, Phone Service, \$282.35, COP Utilities, \$209.24, COP Utilities, \$295.06, COP Utilities, \$203.22, COP Utilities, \$75.58, COP Utilities, \$124.35, COP Utilities, \$92.75, COP Utilities, \$322.82, COP Utilities, \$369.47, COP Utilities, \$161.11, COP Utilities, \$57.35; Brookings County Finance, Advance Tax, \$172.44; Brookings County Finance, Advance Tax, \$445.66; Brookings Engraving, Sign Plates, \$19.50; Brookings Health System, PMD, \$261.99, February Blood Alcohol Testing, \$5,264.00, Blood Draw, Ambulance, \$197.49; Brookings Register, Momentum 2016, \$799.00, Notice of Responsibility, \$23.07, Legal Notices, \$87.33, Load Limits, Call for Bids, \$132.46, Tax Exempt List, \$785.07, Publishing, \$1,423.72; Brothers Pharmacy, Inmate Medication, \$1,978.90; Brown and Saenger, Absentee Envelopes, \$1,675.00; Buffalo Ridge Newspapers LLC, Legal Notices, \$141.90; Buhl's Cleaners, Rugs, Mop, \$58.60; Butler Machinery Co, Alarm Kits, Cutting Edge, \$2,778.27; Carquest Auto, Shop Supplies, Brake Pads, \$89.42; Central Business Supply, Copy Paper, \$38.95, Office & Programming Supplies, \$51.65, Razor Blades, \$18.99, Ink, Paper, \$48.28, Office Supplies, Paper, \$42.75; Century Business Products, Copier Maintenance Contract, \$130.38, Copier Supplies, Maintenance, \$44.00, Copier Contract, \$24.85, Copier Contracts, \$451.61; City of Brookings Landfill, Rubble from Sinai Shop, \$2,568.28; City of Brookings, Joint Building Costs, \$9,968.31; City of White, White Shop Utilities, \$51.45; Cody, Denise, INV MI Hearings, \$21.00; Cook's Wastepaper & Recycling, April Service, \$234.46, April Service, \$120.64, April Service, \$136.58, Commercial Service, \$185.28; Jim Cooper, Reimburse for Damaged Hay, \$65.00; Corrisoft LLC, GPS Activations, \$331.50; Courtesy Plumbing Inc, Toilet Cleaner, Drain Leak Repair, \$113.50; Dakota Data Shred, Shredding Service, \$44.85; Dakota Fluid Power Inc, Cylinder Repair 0599W, \$45.00; Dakota Riggers & Tool Inc, Cable Clip 0599P, \$144.60; DOT Property Management, COP Rent, \$475.00; Einspahr Auto Plaza, 6a12 Tire Balancing, 6a25 Oil, \$203.03; Election Systems & Software, Thumb Drives For Scanner, \$618.47; Fergen's Clothing & Shoes, Sew Patches-Biteler, \$14.00; First Bank & Trust, Training, Fuel, Supplies, \$295.18; First District Association, FY16 Annual Dues, 2nd Qtr, \$10,107.73; Fite, Pierce &

Ronning Law, CAA, \$477.00, CAA, \$1,197.00, CAA, \$1,017.00; Foerster Office & Supply, Janitor Supplies, \$124.55, Jail Supplies, \$563.65; Franz Digital, Bond Paper, \$72.21; G&K Services, Laundry Services, \$303.94; Gass Law, PC, CAA, \$469.69, CAA, \$311.47, CAA, \$203.53; Jennifer Goldammer, CAA, \$472.80, CAA, \$1,552.90, CAA, \$270.00, CAA, \$771.06, CAA, \$453.10, CAA, \$830.30, CAA, \$340.40, CAA, \$418.20, CAA, \$515.20, CAA, \$903.90; Patricia J Hartsel, Transcripts, \$115.80, Transcripts, \$57.80, Transcripts, \$64.60, Transcripts, \$61.20, Transcripts, \$51.00, Transcripts, \$88.40, Transcripts, \$44.20; Konard O Hauffe DDS PC, PMD, \$449.85; Hill, Robert, Per Diem, Mileage APA Conference, \$228.20; Homestead Do-It Center, PVC Pipe, Sinai Shop, \$6.99; INA Group LLC, Tax Certificate, \$4,616.51; Inmate Services Corporation, Inmate Transport, \$1,095.00; Robert C Johnson, CAA Rent, \$450.00; Kenner Plumbing Company, Iron Pipe 0599p, \$140.40; Melanie Kindt, Per Diem, SDWIC Training, \$104.68; Benjamin L. Kleinjan, CAA, \$442.20, CAA, \$413.60, CAA, \$459.00, CAA, \$1,901.94; L&L Auto & Truck Parts, Vehicle Parts, Supplies, \$1,431.93, Wiper Blades, Unlocking System, \$145.23; Lautzenhiser's Stationery, Minute Book #24, \$362.50; Lewis & Clark Behavioral Health, BMI Intake, \$800.00; Lewno, Lucy, Inv MI Hearings, \$234.74; Lincoln County Auditor, Mental Illness Expenses, \$533.50; Locators & Supplies, Safety Vests for Adopt A Hwy, \$130.34; Lowe's, Shop Supplies, \$39.00, Blinds, Screwdriver Set, Paint, \$440.39; M&T Fire & Safety Inc, Earplugs, \$76.00; Reed T Mahlke, CAA, \$929.20, CAA, \$662.40, CAA, \$1,232.80, CAA, \$1,117.60; Martin's Inc, Oil, Diesel for Bruce, \$1,148.05; Matheson Tri-Gas Inc, Oxygen, Gas 13081519, 13075995, \$281.31; Matthew Bender & Co, Lexis SD Court Rules 2016 Supplement, \$46.44; McKeever's Vending, Inmate Commissary, \$363.08; Mediacom LLC, Law Library Internet, April, \$75.90; Medtox Laboratories, Inc, Tox Screen, \$157.50; Michael Todd & Company, Orange Mesh Flags, \$873.14; Minnehaha County JDC, JDC Costs Inv #4176a, \$13,802.82; Chris Mulhair, Boot Reimbursement Union, \$100.00; Nancy J Nelson, CAA, \$625.60; Nesvold, Tere, Per Diem, Internship Interview, \$96.60; Northern Truck Equipment, Cylinder 0599, \$817.49; Northwestern Energy, Highway & Truck Shop Utilities, \$394.60, Truck Shed Heat, \$60.68, Natural Gas Service, \$872.81; Office Depot Inc, Office, Mail Supplies, \$62.19; Office Peeps Inc, Toner Cartridge, \$166.53, Paper, Files, Labels, \$49.54; Pharmchem Inc, Sweat Patch Analysis, \$750.00; Pollard, Jerry, Inv MI Hearing, \$18.00; Qualified Presort Service, 3/16-3/31 Work, \$19.50; Razor's Edge Lawncare, Snow Removal, Ice Melt, Cleanup, \$3,104.00; Rental Depot, Hydraulic Jacks, \$21.30; Running's Supply Inc, Batteries, Wheel, Supplies, \$72.95, Hard Hats, Pins, Jack, \$123.91, 6a28 Rear Sight, Jail Supplies, \$117.73, Gopher Traps, \$53.91; SD Attorney General's Office, 24/7 3/16-3/31, \$149.00, 24/7 SCRAM 3/16-3/31, \$2,184.00, 24/7 SCRAM 3/1-3/15, \$2,952.00, 24/7 3/1-3/15, \$96.00; SD SHRM, Registration State Conference, \$209.00; SDACO, Registration for Spring Wrkshp, \$525.00, Mod & Preservation Relief Fund, \$784.00; Sinai City, Utilities, \$64.00; Sinai Coop Elevator, Diesel, \$729.00; Sioux River Bicycle & Fitness, Repair Fitness Equipment, \$99.99; Sioux Valley Energy, Aid to Construction Sinai Shop, \$816.33, Shop Utilities, Street Light, \$323.00; Sturdevant's Auto Parts, Shop Supplies, \$56.46; Swanda, Karen, Inv MI Hearings, \$21.00; Taser International, Taser Cables, \$51.81; Tonia Thornton, Uniform Shoes Per Contract, \$54.99; Truenorth Steel, Inventory Culvert, \$10,037.17; Tyler Technologies, Doc Pro, \$15,661.00; Steven Ust, Building Inspections, \$600.00; Vandenberg Law, CAA, \$598.00, CAA, \$1,058.00; Verizon Wireless, Mobile Data, \$280.07; VS/ADRDL, Rabies Testing, \$63.00; Walburg, Duane, Animal Cntrl Mileage 3/19-4/1, \$70.00; Walmart Community, 8 Cnty Mtg Refreshments, Ink, \$76.79; Wheelco Truck & Trailer, Filters, Slack Adjustors, \$82.20; Terry D Wieczorek PC, CAA, \$1,244.01, CAA, \$251.51, CAA, \$2,891.04, CAA, \$2,270.63; Yankton County Sheriff, Service of Process, \$25.00; SD Dept of Revenue, April Remittance, \$465,010.98

### *Department Head Reports*

Jen Burns, RN for the South Dakota Department of Health said they have been busy giving students their Tdap vaccines. Burns said the Tdap vaccine and the Meningitis vaccine is a requirement for all students entering 6<sup>th</sup> grade and transfer students who enter 6<sup>th</sup>-12<sup>th</sup> grade.

Burns said they've completed school services and the new contracts have been sent out to the schools. Burns said part-time clerical, Melanie Kindt is doing a great job; Kindt attended a SDWIC-IT training in Pierre.

Krogman asked what happens when parents do not sign the consent forms for vaccines. Burns said the Tdap and Meningitis vaccine is a requirement; students can either get the vaccine at the school for free or at the clinic.

County Development Director Robert Hill said the Conditional Use Permit cu2016-002 that was appealed was denied at the April 5<sup>th</sup> Planning & Zoning Meeting. Hill said he will be attending a FEMA Grant training in Sioux Falls later in the day.

Hill discussed upcoming dates.

Director of Equalization Chris Lilla said he is working on the 2016 abstract, which will be submitted to the Department of Revenue. Lilla said his office is starting the continuation of the city review; the city review was not completed last year. Lilla said Deputy Director of Equalization Jacob Brehmer is starting the version upgrade for Proval.

Lilla said Sam Clauson, who appealed to the Local Boards and the Brookings County Board of Equalization, will be re-appealing to OHE. Lilla said he would keep the board informed.

Jensen asked if home visits are scheduled after hours. Lilla said they work with the homeowners, so if the only option is to assess after business hours then that is what they do.

Be it noted, Lilla discussed the Sales and Compliance Audit Report completed by Property Tax Specialist Corina Erickson.

Finance Officer Vicki Buseth said they are starting the budget process. Buseth said property tax payments are coming in. Buseth said the temporary election workers start April 19<sup>th</sup> with absentee voting beginning Friday, April 22<sup>nd</sup>.

Buseth said they helped with the City/School election and everything went well; they didn't have any issues. Buseth said there were over 800 absentee ballots.

Finance Assistant II Jenna Peterson updated the board on the surplus sale auction. Peterson said the county received \$9,563.00 from the online auction. She said the county should receive the money within 90 days. Peterson asked the board what they would like to do with the remaining items.

By consensus, the board agreed to extend the surplus sale auction.

### ***Finance Office Report***

Finance Officer Vicki Buseth presented the Finance Office report for March 2016.

Be it noted, the Auditor's Account with the Treasurer was presented to the board.

March 2016

Total amount of deposits in bank.....\$16,699,337.43

Total amount of actual cash: Currency.....	\$2,067.00
Coins.....	\$1.62
Total amount of checks/draft in Treasurer's possession not exceeding 3 days.....	\$87,743.22
Itemized list of all other items.....	\$7,799.44
TOTAL.....	\$16,796,948.71

Be it noted, the Payroll & Additives for March 2016 was presented to the board.  
Commission/HR: \$15,717.96; Technology: \$5,587.60; Finance Office: \$18,977.80; States Attorney: \$25,071.82; Equalization: \$14,323.56; Register of Deeds: \$7,458.76; Veterans/Welfare: \$5,979.87; Sheriff's Office: \$78,236.43; Coroner: \$355.20; Community Health: \$3,269.90; Extension: \$2,238.63; Weed: \$2,138.36; Planning & Zoning: \$5,393.83; Highway: \$45,883.31; Emergency Management: \$3,550.94.

AFLAC: \$2,748.58; Avesis: \$1,233.95; Office of Child Support: \$400.00; Delta Dental: \$4,731.24; Flex One: \$2,023.58; Dearborn Life Insurance: \$1,257.20; Local Teamsters: \$1,107.00; SDRS: \$40,932.22; SDRS Supplemental: \$1,653.00; EFTPS: \$80,962.12; Wellmark: \$89,687.74; AFLAC Group/CAIC Primary: \$522.88.

Be it noted, the expenditure adjustments for the month of March 2016 were presented to the board. \$4,668.66 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of March 2016 in the amount of \$27,634.50 was presented to the board.

Motion by Yseth, seconded by Miller to approve the quarterly General Fund transfers as per budget appropriations for the second quarter 2016. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

From General Fund 101-4-911-4294 to Highway Road & Bridge Fund 201-3-371-0000 in the amount of \$750,000.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$21,568.

From General Fund 101-4-911-4298 to Register of Deeds Relief Fund 250-3-371-0000 in the amount of \$3,239.25.

Sheriff Martin Stanwick said there are 24 inmates in jail with 5 of them having work release. Stanwick said there have been five stolen vehicles within the county; two in the county and three in the city. Stanwick said they have been averaging 31 inmates a day, so the jail has been staying busy.

Lead Foreman Jeff Anderson discussed the 2016 projects with the board. Anderson said they've finished crack sealing and they've hired a Heavy Equipment Operator.

Veterans & Human Services Director Michael Holzhauser said they are still working on re-writing the policy manual. Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Holzhauser discussed the Veterans Resource Center on campus with the board. He said students who are associated with the military are able to use the room.

Holzhauser discussed upcoming dates.

## **REGULAR BUSINESS**

Motion by Pierce, seconded by Yseth to transfer \$79.72 from General Fund 101-4-221-4290 to Fire Department Fund 759-3-339-0100. Background information was provided by Finance Officer Vicki Buseth. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Yseth to declare parcel #35400-00200-009-00; Lot Nine (9) in Block Two (2) of Pleasant Heights Second Addition in the Town of Sinai, Brookings County, South Dakota as surplus to be auctioned. Background information was provided by Finance Officer Vicki Buseth. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Jensen to declare the highway shop in Sinai as surplus to be razed. Background information was provided by Commissioner Miller. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-33: an agreement between Brookings County and designArc LLC for architectural services for the maintenance equipment storage building in Sinai for the Highway Department.

Yseth said designArc LLC are great people, but asked what kind of design the highway department is looking for. Jensen asked if the shop will be similar to the one in Bruce. Lead Foreman Jeff Anderson said it will be identical to the shops in Bruce and White. Yseth asked why they couldn't just use the same plans from the shops in Bruce and White. Anderson said they want to make sure everything is right; there are codified laws that they have to follow.

Motion by Jensen, seconded by Yseth to table until May 3<sup>rd</sup>. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-34: an agreement between Brookings County and the State of South Dakota's Department of Transportation for the installation of highway-rail grade crossing signals and precast concrete crossing surface material on 34<sup>th</sup> Avenue.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-35: an application for occupancy of right-of-way made by Sioux Valley Energy. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Jensen to appoint Michael VandeWeerd to the Planning & Zoning Commission. Pierce said the Planning & Zoning Commission is one of the most important boards in the county and the people who serve on the board have a lot of authority. Pierce said she believes they have a great candidate who has submitted an application, but she has never met the

individual. Pierce asked if the individual could be interviewed, so she has an opportunity to meet the individual. Yseth said he doesn't want to change the rules, especially when there is only one person to interview. Yseth said Pierce does make a good point because it is a very important board. Yseth said he fears the kinds of questions that may be asked in an interview. Jensen said he knows the individual and said he is well qualified for the position. Miller said she understands Pierce's concerns, but she knows the individual and believes he is qualified for this board. Jensen said he doesn't believe Pierce's intentions were to drill the individual. Pierce said she had no intention on drilling the individual; she would just like to meet the individual. Pierce said she thinks the board needs to change the process when citizens want to sit on the Planning & Zoning board. Yseth said he is willing to change the policy on how the commissioners appoint these individuals to the Planning & Zoning board in the future. Yseth asked County Development Director Robert Hill to reach out to other counties and see what their process is when appointing people to the Planning & Zoning Commission.

Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye."  
Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Resolution #16-15: a Plat of Block 1; Lots 1-5 in Block 1; and Block 2 of Pearson-Overby Addition An Addition in Government Lot 4 in Section 22-T112N-R47W of the 5<sup>th</sup> P.M., Brookings County, South Dakota. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."  
Motion carried.

The board discussed department work plans.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen said there is a Commission Meeting with budget hearings to follow scheduled for June 7<sup>th</sup>, however, that day is also Primary Election day. Steffensen said they will have to meet June 9<sup>th</sup> to canvass the vote from the election, so they could start budget hearings following the canvass.

By consensus, the board agreed to have the Commission Meeting and canvass votes on Thursday, June 9<sup>th</sup>. The board also agreed to start budget hearings on Tuesday, June 14<sup>th</sup>.

Steffensen said the board will also meet November 10<sup>th</sup> at 8:30 a.m. to canvass the votes from the General Election.

Steffensen discussed upcoming dates.

Steffensen said they received two quotes to fix the concrete in front of the County Resource Center door. Steffensen said it will cost roughly \$1,500.

By consensus, the board agreed to move forward with fixing the concrete.

Deputy States Attorney Teree Nesvold presented the Deputy States Attorney's Report. Nesvold said Chief Deputy States Attorney Abigail Howard will give a presentation once she is back from Drug Court Training.

### **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended and discussed the Planning & Zoning Meeting; attended the Chamber's Woman & Leadership Luncheon; attended Post Legislative Luncheon; attended the Swiftel 4-H Meeting; and attended the Equalization Meeting.

Commissioner Jensen attended the Outdoor Adventure Center Ceremony and attended the Equalization Meeting.

Commissioner Miller attended the Rural Water Meeting; attended the Planning & Zoning Meeting; attended First District Meeting; attended the Swiftel 4-H Meeting; attended the Equalization Meeting; and discussed the Weed Board Meeting.

Commissioner Yseth attended and discussed the ICAP Meeting; attended a Growth Partnership Meeting; and discussed an email he received regarding 34<sup>th</sup> Avenue.

Commissioner Krogman attended the Equalization Meeting; attended the PPCC Meeting; and attended the Affordable Housing Task Force Meeting.

### **ADJOURNMENT**

Motion by Yseth, seconded by Jensen to adjourn. Motion carried.

Chairperson Krogman declared a 5 minute recess.

The board convened as the Brookings County Board of Equalization.

Motion by Yseth, seconded by Miller to approve the new applications for tax exempt status as presented. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Commissioner Pierce excused herself from the following vote.

Appeal	Property Owner/Legal Description	Motion/Second Roll call vote	Board Action
16-2	Dorothy Ishol NE ¼ SE ¼ S ½ SW ¼	Yseth/Miller to take off the table. Motion carried. Miller/Yseth Jensen “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.	AGA- \$200,000 AGA1- \$500.00

### **ADJOURNMENT**

Motion by Miller, seconded by Yseth to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, May 3, 2016 at 8:30 a.m.

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Jenna Peterson  
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Brookings County

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